

**Criminal Justice Coordinating Council**  
**Information Technology Advisory Committee**  
**Meeting Notes – July 22, 2004**

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The next regular meeting of the  
Information Technology Advisory Committee  
Will be **August 26, 2004**.  
Location will be announced.  
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The July 22, 2004 meeting of the Information Technology Advisory Committee, ITAC, was held at 12:30, in Conference Room 3300 at DC Superior Court, 500 Indiana Ave., NW. Chief Judge Rufus King III and Judge Brook Hedge co-chaired the meeting.

The following agencies were represented:

- Court Services and Offender Supervision Agency
- DC Department of Correction
- Office of the Public Defender
- Office of the Attorney General
- DC Advisory Commission on Sentencing
- Child and Family Services Agency
- DC Superior Court
- BearingPoint

1. The DS STAT presentation has been tabled until August. The presenters invited us to hold our August meeting at Judiciary Square. The ITAC agreed to move the August meeting.

The ITLO will notify the ITAC of the August meeting location. Due to possible room scheduling conflicts, the date for August may be changed.

2. The JUSTIS Security Officer has drawn up a list of trial users for the interface with HIDTA. The last technical steps need to be completed and Dave feels at the August meeting he will be able to describe active use.

The HIDTA data is sensitive and not all JUSTIS users will be allowed to access it. HIDTA will vet potential users. JUSTIS is expected to have the same software in the near future for use by all JUSTIS users.

3. The ITLO presented the Court Core Data Transfer (CCDT) Work Group's review of the original proposal made at the June ITAC meeting. Very few changes were suggested. The court's Project Manager made several outstanding suggestions regarding document creation, document transfer and agency input to IJIS. All were included in the revised plan.

Permission for the CCDT Working Group to proceed was requested and the ITAC granted that permission. The initial court presentation will be August 2, at the first regularly scheduled CCDT work session.

4. Status of several projects was discussed:
  - JUSTIS Phase Four – waiting for funding that was earlier earmarked.
  - BOP – waiting for secure access paths to be defined by BOP
  - Sentencing Commission – Kim Hunt provided a comprehensive report. The project is going very well, and is on schedule. Additional information should be obtained from Kim.
  - SAC – no report this meeting.
  - SHIELD - DHS appears to be ready to fund the program. It will allow access by JUSTIS users, Fairfax County and Montgomery County. The SHIELD Hub will be a 90 day deliverable. Much of the effort is in flux as of today. A more definitive report will be given in August.
5. The Security Officer, Dave Kennamer, reported that we have been contacted by staff members assigned to scope out a project involving impaired drivers. Dave has explained the JUSTIS facility, the data we share and our user community. We await further contact / discussion.
6. The ITLO announced and demonstrated the new JUSTIS tool, the Stay Away Order.

The ITAC wants to acknowledge the leadership and concern for both justice officials and citizens demonstrated by the Pretrial Services Agency in establishing the foundation for this information sharing tool. In particular, although any number of PSA personnel were involved, we wish to thank Janice Bergin and Ron Hickey, without whom this outstanding project would have never been even contemplated.

We wish to acknowledge the support provide by the CJCC in funding several hours of work by BearingPoint. Again, the work by the BearingPoint staff of Tony Curington and Vidyababu Kuppusamy was excellent.

The user instructions for the Stay Away Order are posted on the JUTIS system and the JUSTIS Virtual Office. Permission to post them on the CJCC site will be requested.

7. The JUSTIS Virtual Office was demonstrated. The ITLO will be posting all future non-sensitive documents on that site rather than send out attachments.

Please remember, when registering, that the registration must be followed up by an email to Dave Kennamer [david.kennamer@dc.gov](mailto:david.kennamer@dc.gov) to verify your registration.

8. The next ITAC meeting will be scheduled for August 26. We will be meeting at Judiciary Square. We may have to change the meeting date to accommodate room availability schedules in that building.